

Town Board Meeting Agenda
March 7, 2016
Meeting No. 5

THIS MEETING IS BEING RECORDED



1. ***Roll Call:***
2. ***Pledge of Allegiance:***
3. ***Invocation – Dawn Gaczewski, Council Member***
4. ***Persons Addressing the Town Board (on prefiled or suspended resolutions only):***

The Town Board will hear the concerns of persons desiring to address the Town Board on any **prefiled or proposed suspended resolutions** for a period of thirty (30) minutes.

Procedure

1. Raise his/her hand and be recognized by the Supervisor.
2. Give his/her name and address to the Town Clerk.
3. Speak directly to the Town Board members, not the audience, using the microphone provided.
4. Speak **once for five (5) minutes or less**, unless the Town Board grants a speaker an extension of this time limit.

5. ***Public Hearings at 7:15 P.M.: NONE***
6. ***Official Reports:***
7. ***Report of Town Board Committees:***
8. ***Presentation of prefiled resolutions by Town Board Members:***
 1. Coleman/ _____ Approve Minutes Of The Regular Meeting Of The Town Board Held February 16, 2016
 2. Coleman/ _____ Approve Audited Claims
 3. Abraham/ _____ Acknowledge Issuance Of Building Permits
 4. Coleman/ _____ Approve Millgrove VFD Purchase Of 2004 Pierce Ladder Truck [Millgrove VFD]
 5. Coleman/ _____ Appoint Darlene Humphrey Part Time Clerk [Humphrey, Darlene]
 6. Abraham/ _____ Amend V&T Ordinance Re: Speed Regulations Gunnville Road [Ordinance: V&T Speed Regulations]
 7. Coleman/ _____ Proclaim Week Of April 4th, 2016 Through April 7th, 2016 As Safety Week [Proclamations]
 8. Coleman/ _____ Appoint John Zlotek Laborer Part-Time Permanent [Zlotek, John]
 9. Abraham/ _____ Request Bids For 2016 4 X 4 Special Service Vehicle For Police Department [Purchasing, Motor Vehicles]

10. Walter/_____ Requests Bids For 2016 Lancaster Public Library Parking Lot Expansion [**Purchasing Services**]
11. Ruffino/_____ Authorize Game Room License Regal 16 Cinemas [**Regal 16 Cinemas**]
12. Gaczewski/_____ Authorize Permit Sidewalk, Pavement & Curb, Water Line, Storm Sewer, Cross Creek Subdivision, Phase VII [**Cross Creek Subdivision, Phase VII**]
13. Gaczewski/_____ Award Contract For T750 T4 Bobcat Truck Loader To State Contract Vendor [**Purchasing, Machine & Equipment**]
14. Coleman/_____ Appoint Cindy Stypa Clerk Typist Supervisor's Office [**Stypa, Cindy**]
15. Ruffino/_____ Award Contract For Jacobsen Tier 4 R311T Lawnmower To State Contract Vendor [**Purchasing, Machine & Equipment**]
16. Coleman/_____ Appoint Donna Heist Recreation Attendant Part-Time Permanent [**Heist, Donna**]
17. Coleman/_____ Authorize Appropriation To Lancaster Rural Cemetery Association [**Cemeteries**]
18. Ruffino/_____ Grant Permission To Robert Simcoe To Access Heritage Trail Bike Path After Dusk For Research Information [**Heritage Trail Bike Path**]
19. Coleman/_____ Appoint Mary Beth Gianni Recreation Attendant Part-Time Permanent [**Gianni, Mary Beth**]
20. Coleman/_____ Authorize Agreement Business Automation Services, Inc. To Provide Professional Website Redesign Services [**Purchasing, Services**]
21. Coleman/_____ Appoint William Gummo Police Lieutenant [**Gummo, William**]
22. Ruffino/_____ Award Contract For 2016 Ford F350 XL Regular Cab 4 X 4 Pickup Trucks To Onondaga County Contract Vendor [**Purchasing, Motor Vehicles**]
23. Walter/_____ Authorize Purchase Of Prefabricated 12 X 24 Traditional Dog Kennel For Dog Control Department [**Purchasing, Services**] & Amend 2016 Adopted Budget [**Budget**]
24. Gaczewski/_____ Authorize Change Order No. 1 To MGR Constructors, Inc. For Garage Door Adjustment & Installation of Waterline [**Highway Pre-Engineered Building**]

9. Presentation of Communications By Town Clerk:
(See Schedule Attached)

10. Persons Addressing the Town Board (on any subject):

The Town Board will hear the concerns of persons desiring to address the Town Board on any Town of Lancaster subject for a period of thirty (30) minutes.

<u>Procedure</u>
<div>1. Raise his/her hand and be recognized by the Supervisor.</div> <div>2. Give his/her name and address to the Town Clerk.</div> <div>3. Speak directly to the Town Board members, not the audience, using the microphone provided.</div> <div>4. Speak once for five (5) minutes or less, unless the Town Board grants a speaker an extension of this time limit.</div>

11. *Adjournment:*

COMMUNICATIONS & REPORTS

- 102. Mary Kramarchyk, NYSDEC to Supervisor –
Congratulations on being recognized as a Tree City U.S.A. and invitation to participate in the Tenth Annual Recognition Ceremony on March 30, 2016, in Albany, NY. Disposition =**
- 103. Erie County Dept. of Environment & Planning to Erie County Community Development Consortium –
Community Development Block Grant Report (Cumulative) – 10/01/15 – 12/31/15. Disposition =**
- 104. Time Warner Cable to Supervisor –
Update regarding developments affecting Time Warner Cable subscribers in Western New York Division. Disposition =**
- 105. James Lenahan to Highway Superintendent –
Dangerous situation at Juniper Blvd. and Walden Ave. due to poor lighting. Disposition =**
- 106. Highway Superintendent to Town Board –
Request for resolution to reappoint Darlene Humphrey to the position of part-time clerk in the Highway Department retroactive to February 23, 2016. Disposition =**
- 107. Town Clerk to Police Chief and Code Enforcement Officer –
Application for a Game Room License for Regal 16 Cinemas, 6707 Transit Rd. Disposition =**
- 108. Clara Wroblewski to Town Board –
Letter of resignation from position as Court Clerk effective February 22, 2016. Disposition =**
- 109. Town Attorney to Town Board and Planning Board –
SEQR responses from Erie County Dept. of Environment & Planning and Erie County Dept. of Public Works regarding Auto Holding Center, 00 Genesee St., Proj. #4212. Disposition =**
- 110. Western New York Safety Conference, Inc. to Supervisor –
Request for proclamation honoring “Safety Week”: April 4 – April 7, 2016. Disposition =**
- 111. Park Crew Chief to Supervisor and Town Board –
Request for resolution for the purchase of a 2016 Ford F-350 4X4 one ton Pickup Truck from Van Bortel For, 71 Marsh Road, East Rochester, NY. Disposition =**
- 112. Park Crew Chief to Supervisor and Town Board –
Request for resolution for the purchase of a prefabricated 12’ X 24’ traditional dog kennel containing kennels for 4 dogs from Horizon Structures, LLC, 5075 Lower Valley Road, Atglen, PA 19310. Disposition =**
- 113. Park Crew Chief to Supervisor and Town Board –
Request for resolution for the purchase of one Jabobsen Tier 4 R311T Lawnmower from MTE Turf Equipment Solutions, 33 Thruway Park Drive, West Henrietta, NY 14586. Disposition =**
- 114. Highway Superintendent to Town Board –
Request for resolution to purchase one new and unused 2016 T750 T4 Bobcat Track Loader from Bobcat of Buffalo, 6511 South Transit Road, Lockport, NY 14094. Disposition –**
- 115. Commissioner Erie County Dept. of Environment & Planning to Supervisor –
Negative declarations regarding proposed existing Out of District Customer Extensions to Erie County Sewer District No.’s 1, 2, 3, 4, & 5. Disposition =**
- 116. Planning Board Chairman to Town Clerk –
Agenda for March 2, 2016 Planning Board Meeting. Disposition =**

117. **Park Crew Chief to Supervisor and Town Board –**
Request for resolution to appoint one individual to the position of laborer part-time permanent in the Parks, Recreation & Forestry Department.
Disposition =
118. **Lancaster Rural Cemetery to Supervisor and Town Board –**
Thank you for support and request for Town's assistance to maintain Lancaster Rural Cemetery. Disposition =
119. **Anthony D'Amore to Supervisor –**
Letter of resignation/retirement from the Town of Lancaster Drug Abuse Prevention Council effective February 25, 2016. Disposition =
120. **Town of Evans to Supervisor –**
Copy of resolution supporting the termination of the current 1977 Sales Tax Revenue Distribution Agreement and the creation of a new formula for sales tax revenue distribution. Disposition =
121. **Building Inspector to Town Clerk –**
Approval of issuance of Game Room License for Regal 16 Cinemas, 6707 Transit Road. Disposition =
122. **Lancaster Town Band, Inc. to Supervisor –**
Request for use of Richard Pascucci Memorial Band Shell for summer concert series during June, July and August 2016. Disposition =
123. **Police Captain Marco Laurienzo to Town Clerk –**
No objection to the issuance of a Game Room License to Regal 16 Cinemas, 6707 Transit Road. Disposition =
124. **Mary Bartz, Lancaster Senior Center to Supervisor –**
Request for Donna Heist to be hired to fill the position available at the Lancaster Senior Center. Disposition =
125. **Supervisor to Town Board –**
Recommend Cindy Stypa to fill the vacancy for a Clerk Typist in the Supervisor's Office effective March 14, 2016. Disposition =
126. **Supervisor to Town Board –**
Request for resolution authorizing the Town to enter into an agreement with Business Automation Services for the purchase of the Website Design Service as outlined in the proposal. Disposition =
127. **Dog Control Officer to Town Board –**
Monthly dog control report for February 2016. Disposition =
128. **Dan Lambe, President Arbor Day Foundation to Supervisor –**
Congratulations to the Town of Lancaster on earning recognition as a 2015 Tree City USA. Disposition =
129. **Frank Maddock to Town Board –**
Copy of letter to Rod Watson, The Buffalo News regarding his commentary dated February 25, 2016. Disposition =
130. **Mary Bartz, Lancaster Senior Center to Supervisor –**
Request for Mary Beth Gianni to be hired to fill the position available in the Nutrition Department at the Lancaster Senior Center. Disposition =
131. **Highway Superintendent to Town Board –**
Request for resolution to purchase one new and unused 2016 T750 T4 Bobcat Track Loader from Bobcat of Buffalo, 6511 Transit Road, Lockport, NY.
Disposition =
132. **Park Crew Chief to Planning Board Member and Council Members –**
No issues with Application for Site Plan for JAGG Electrical and Controls, Lancaster Parkway, Proj. #1608. Disposition =

- 133. Town Clerk to Town Board –
Monthly report for February 2016. Disposition =**
- 134. Town Attorney to NYSDEC, Erie County DPW, Erie County Health Department,
Div. of Sewerage Management, NYSDOT and Erie County DEP –
Request for designation of lead agency for application of rezone at 0 Broadway
from General Business (GB) & Agricultural Residential (A-R) to Multi-family
Residential District four (MFR-4). Disposition =**
- 135. Highway Superintendent to Town Board –
Change order on Highway Building for the doors and for the water line.
Disposition =**
- 136. Time Warner Cable to Town Clerk –
Update on developments affecting Time Warner Cable subscribers in the
Western New York Division. Disposition =**
- 137. Town Clerk to Town Engineer and Building Inspector –
Transmittal of request for amendment for Dumping Permit for PM Peppermint,
Inc., 31 Peppermint Road. Disposition =**
- 138. Police Chief to Town Board –
Request for appointment of Patrol Officer William Gummo to fill the existing
Lieutenant vacancy created by the retirement of Lieutenant Mitchel Converse.
Disposition =**
- 139. Town Justice Colby to Town Clerk –
Appointment of Anthony Guarino to the position of Court Clerk effective
March 15, 2016. Disposition =**
- 140. Town Clerk to Town Board –
Copy of first settlement payment for 2016 Monthly County Settlement.
Disposition =**
- 141. Police Chief to Town Clerk –
Articles and communications. Disposition =**